**Green Living Fund 2023/24**

**Additional information Form**

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| **Please complete this form in addition to the questions on the online proposal form. This information is needed to help us screen and check your application before it goes to the next stage.** |

**Proposal Title:**

**Group Name:**

**1. BUDGET**

**What is the overall cost of your proposal?** £3950

**How much funding have you secured from elsewhere?** £260

**How much funding have you applied for (but not yet secured)?** £3690\*\*(see table 2 for explanation)

**How much money are you asking the Green Living Fund for?\***  £3690\*\*(see table 2 for explanation)

*\*This should be the same as the estimated cost provided on the Community Choices webpage*

**Please provide a breakdown of your budget:**

|  |  |
| --- | --- |
| **Item** | **Cost** |
| **Start -up costs** |  |
| **Equipment:** |  |
| PAT equipment and consumables | £390 |
| Scale for computing carbon | £45 |
| Swap shop equipment (two rails, a mirror) | £150 |
| Materials for a reading table | £50 |
| **Start up small repairs:** |  |
| Sewing/electrical/bike/IT/jewellery/upholstery/miscellaneous | £800 |
| **Advertisement:** |  |
| Banners (one for outside, one for inside) | £165 |
| **Training:** |  |
| PAT testing courses for three | £600 |
| GDPR and Data Protection | £85 |
| **Running costs for a year:** |  |
| Hall hire (four events in Milnathort and Kinross) | £360 |
| Hospitality (lunch for volunteers, coffees/teas and cakes for the public) | £300 |
| Travel costs for volunteers | £150 |
| Office expenses (copies, print-outs etc.) | £100 |
| Leaflets and posters | £155 |
| Market stalls | £100 |
| Insurance (PLI) | £300\* |
| Miscellaneous | £200 |
| **Total** | **£3950** |
|  |  |
| We would expect donations for drinks and Repair Café to be | £300 |
| All new parts and materials would be paid for hence those start-up costs for Repairers would not be needed in successive years |  |
| We would apply for more funding to cover hall hire, promotion, office expenses, insurance and travel costs to Volunteers. |  |
| \*We are still awaiting for the final confirmation of Public Liability Insurance cost, so this figure might vary. |  |
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|  |  |

**Please provide details of the other funding you have secured or applied for:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Funding Source** | **Value of Funding** | **Please tick one box** | |
| **Secured** | **Applied for** |
| Climate Cafe | £260 | X |  |
| Community Investment Fund\*\* | £3690 |  | X |
| Total | £3950 | £260 | £3690 |
|  |  |  |  |
| \*\* We are applying for the same amount as for Green Living Fund, as we expect that we might get only one of them. |  |  |  |
|  |  |  |  |

**2. TIMESCALE\***

**When do you expect your proposal to start? April 2024\_\_\_\_\_\_\_\_\_**

**When do you expect your proposal to finish? December 2024\_\_\_\_\_\_**

*\*Note that the funding will be released in February / March 2024*

**3. IMPACT**

**How many people do you think will benefit from your proposal? Over 10,000 (all residents of Kinross-shire)**

**How many volunteers will be involved in delivering your proposal? 6 - 8**

**4. PERMISSIONS AND LICENCES**

**Does your proposal need any of the following** *(please select all that apply)***:**

**Planning permission ☐ Building Warrant ☐**

**Landowner or landlord consent ☐ License ☐**

**If you have selected any of these options, please provide details and provide copies of confirmation if these have been secured. If you have not yet secured the appropriate permissions or licences, please give an estimated timescale for gaining these:**